



101 Lucas Valley Road, Suite 300  
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**MANAGEMENT TEAM**  
General Manager, Curtis Paxton  
Plant Operations, Mel Liebmann  
Collections/Safety/Maintenance, Greg Pease  
Engineering, Michael P. Cortez  
Administrative Services, Dale McDonald

**DISTRICT BOARD**  
Megan Clark  
Ronald Ford  
Craig K. Murray  
Gary E. Robards  
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

## BOARD MEETING AGENDA

February 15, 2024

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE [WWW.LGVSD.ORG](http://WWW.LGVSD.ORG)**

Estimated Time

### OPEN SESSION:

4:00 pm

#### 1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 pm

#### 2. CONSENT CALENDAR

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for February 1, 2024
- B. Approve the Warrant List for February 15, 2024
- C. Approve Board Compensation for January 2024
- D. Approve Resolution 2024-2322 Declaring that Certain Property is Surplus Property and May Be Disposed Of

Possible expenditure of funds: Yes, Item B and C.

Staff recommendation: Adopt Consent Calendar – Items A through D.

4:10 PM

#### 3. INFORMATION ITEMS:

##### STAFF/CONSULTANT REPORTS:

1. FutureSense Employee Cultural Assessment Report – presentation
2. General Manager's Report – verbal
3. Administrative Department Report – written
4. Engineering Department Report – written
5. Quarterly Financial Report – written
6. LGVSD Website update- presentation

- 5:30 PM**      **4. GENERAL MANAGER CONTRACT AMENDMENT**  
Board to review and discuss the General Manager's Contract Amendment.
- 5:40 PM**      **5. BOARD MEMBER REPORTS:**
1. CLARK
    - a. NBWA Board Committee, Operations Control Centers Ad Hoc Committee, GM Salary Negotiation Ad Hoc Committee, Fleet Management Ad Hoc Committee, 2024 FutureSense Ad Hoc Committee, CASA Workforce Committee, Other Reports
  2. FORD
    - a. NBWRA, Operations Control Center Ad Hoc Committee, Flood Zone 6, McInnis Marsh Ad Hoc Committee, Fleet Management Ad Hoc Committee, San Francisco Bay Trail Ad Hoc Committee, CASA TRIG Committee, Other Reports
  3. MURRAY
    - a. Marin LAFCo, Flood Zone 6, Biosolids Ad Hoc Committee, CASA Energy Committee, Development Ad Hoc Committee, San Francisco Bay Trail Ad Hoc Committee, Other Reports
  4. ROBARDS
    - a. Gallinas Watershed Council/Miller Creek, Engineering Ad Hoc Committee re: STPURWE, McInnis Marsh Ad Hoc Committee, Development Ad Hoc Committee, FutureSense Ad Hoc Committee, Other Reports
  5. YEZMAN
    - a. Flood Zone 7, CSRMA, Ad Hoc Engineering Committee re: STPURWE, Marin Special Districts, Biosolids Ad Hoc Committee, GM Salary Negotiation Ad Hoc Committee, Other Reports
- 5:50 PM**      **6. BOARD REQUESTS:**
- A. Board Meeting Attendance Requests – Verbal
  - B. Board Agenda Item Requests – Verbal
- 5:55 PM**      **7. VARIOUS INDUSTRY RELATED ARTICLES**
- 6:00 PM**      **8. ADJOURNMENT**

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**FUTURE BOARD MEETINGS: MARCH 7 AND MARCH 21, 2024**

AGENDA APPROVED:

Craig K. Murray, President

Patrick Richardson Legal Counsel

**CERTIFICATION:** I, Teresa Lerch, Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before February 12, 2024 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held on February 15, 2024 at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: February 8, 2024



Teresa L. Lerch  
Board Secretary

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The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.