

MEETING MINUTES OF JANUARY 4, 2024

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON JANUARY 4, 2024 AT 4:10 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903.

BOARD MEMBERS PRESENT: Megan Clark, Ron Ford, Craig K. Murray, Gary Robards and Crystal Yezman.

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Curtis Paxton, General Manager (by Zoom); Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer;

OTHERS PRESENT: Patrick Richardson, District Counsel (by Zoom)

ANNOUNCEMENT: President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

PUBLIC COMMENT: None.

1. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for December 7 and December 14, 2023
- B. Approve the Warrant List for January 4, 2024
- C. Approve Murray attending the CASA Washington DC Policy Form February 26-27, 2024
- D. Approve Amendment 1 to ArcSine Engineering SCADA Support Services Contract
- E. Approve Resolution 2024-2320 Adopting the Salary Pay Scales effective January 5, 2024
- F. Approve Resolution 2024-2321 Capital Facilities Charge and Misc. Fee Schedule
- G. Approve Order of Publication for Ordinance 195

Item B was pulled for discussion.

ACTION:

Board approved (M/S Ford/Robards (5-0-0-0) the Consent Calendar items A through G.

AYES: Clark, Ford, Murray, Robards and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

2. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager's Report – Paxton reported.
2. Sanitary District Act Reform and Board Policy F-90-70 Disbursements – McDonald reported. Discussion ensued. This item will be brought back to a future meeting.
3. Budget Development Timeline for FY 2024-2025 – McDonald reported. Discussion ensued.

3. BOARD ELECTIONS – PRESIDENT AND VICE PRESIDENT

Board discussed electing a President and Vice President.

ACTION:

Board nominated and approved (M/S Ford/Roberts (5-0-0-0) Craig K. Murray to serve as President for 2024.

- AYES: Clark, Ford, Murray, Robards and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

ACTION:

Board nominated and approved (M/S Murray/Yezman(5-0-0-0) Ron Ford to serve as Vice-President for 2024.

- AYES: Clark, Ford, Murray, Robards and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

Gavel was handed to President Murray at 4:56 PM.
President Murray thanked Director Clark for her service as Board President.

4. BOARD PRESIDENT COMMITTEE APPOINTMENTS FOR 2024

Discussion ensued.

ACTION:

Agreed by consensus to the committee assignments below:

Committee	Chair/ Associate Member	Alternate Member
NBWA	Clark	Ford
NBWRA	Ford	Clark
Gallinas Watershed Council/Miller Creek	Robards	Ford
Marin LAFCo **	Murray	
CASA Energy Committee	Murray	
Marin Special Districts Association	Yezman	Robards
CSRMA	Yezman	
Flood Zone 7	Yezman	Ford
2024 Engineering Ad Hoc Committee regarding the Secondary Treatment Plant Upgrade	Robards/Yezman	
2024 Operations Control Centers Ad Hoc Committee	Clark/Ford	
2024 Biosolids Ad Hoc Committee	Yezman/Murray	
2024 McInnis Marsh Ad Hoc Committee	Robards/Ford	
2024 Development Ad Hoc Committee	Murray/Robards	
2024 Fleet Management Ad Hoc Committee	Ford/Clark	
2024 SF Bay Trail Ad Hoc Committee	Ford/Murray	
2024 GM Salary Negotiation Ad Hoc Committee	Clark/Yezman	
2024 FutureSense Ad Hoc Committee	Clark/Robards	
CASA Workforce Committee	Clark	
CASA TRIG Committee	Ford	
Flood Zone 6	Ford/Murray	

** Appointment made by MCSDA (not LGVSD)

5. WINTER NEWSLETTER

Board reviewed and approved the Winter Newsletter with modifications.

6. BOARD REPORTS

1. CLARK

- a. NBWA Board Committee – no report
- b. 2023 Operations Control Centers Ad Hoc Committee – no report
- c. 2023 GM Salary Negotiation Ad Hoc Committee – no report
- d. 2023 FutureSense Ad Hoc Committee – no report
- e. Other Reports– none

2. FORD

- a. NBWRA – no report
- b. 2023 Operations Control Centers Ad Hoc Committee – no report
- c. 2023 GM Evaluation Ad Hoc Committee – no report
- d. 2023 McInnis Marsh Ad Hoc Committee – no report
- e. 2023 Fleet Management Ad Hoc Committee – no report
- f. 2023 SF Bay Trail Ad Hoc Committee –no report
- g. Other Reports – none

3. MURRAY

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee –no report
- c. 2023 Biosolids Ad Hoc Committee – no report
- d. 2023 Development Ad Hoc Committee – no report
- e. 2023 SF Bay Trail Ad Hoc Committee – no report
- f. Other Reports – none

4. ROBARDS

- a. Gallinas Watershed Council/Miller Creek – no report
- b. 2023 STPURWE Engineering Ad Hoc Committee – no report
- c. 2023 McInnis Marsh Ad Hoc Committee – no report
- d. 2023 Development Ad Hoc Committee – no report
- e. 2023 GM Evaluation Ad Hoc Committee –no report
- f. 2023 FutureSense Ad Hoc Committee – no report
- g. Other Reports – none.

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2023 STPURWE Engineering Ad Hoc Committee – no report
- e. 2023 Biosolids Ad Hoc Committee – verbal report
- f. 2023 GM Salary Negotiation Ad Hoc Committee – no report
- g. Other Reports– none.

6. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Murray requested attending three CSDA Webinars in January. Robards will be attending the Denver WaterReuse Conference in March instead of Clark.
- B. Board Agenda Item Requests – None.

7. MISCELLANEOUS DISTRICT ARTICLES

Discussion ensued.

8. ADJOURNMENT:

ACTION:

Board approved (M/S Clark/Ford 5-0-0-0) the adjournment of the meeting at 5:47 p.m.

AYES: Clark, Ford, Murray, Robards and Yezman.


NOES: None.

ABSENT: None.

ABSTAIN: None.

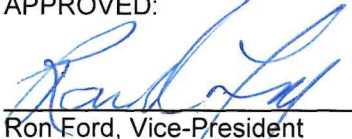
The next Board Meeting is scheduled for January 18, 2024 at 4:00 pm at the District office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Ron Ford, Vice-President

