

## MEETING MINUTES OF APRIL 4, 2024

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON APRIL 4, 2024 AT 4:01 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903.

- BOARD MEMBERS PRESENT:** Megan Clark, Craig K. Murray, Gary Robards and Crystal Yezman.
- BOARD MEMBERS ABSENT:** None.
- STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer;
- OTHERS PRESENT:** Patrick Richardson, District Counsel;
- ANNOUNCEMENT:** President Murray announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.
- 1. PUBLIC COMMENT:** Fani Danadjieva Hansen and Christina Hanson of Danadjieva Hansen Architects Inc. spoke to the Board.

### 2. APPOINT DISTRICT NEGOTIATOR

Board discussed appointing the General Manager to be the District Negotiator for the Closed Session.

**ACTION:**

Board approved (M/S Clark/Robards (4-0-0-0) appointing the General Manager as the District Negotiator for the Closed Session.

- AYES: Clark, Murray, Robards and Yezman.  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

### 3. CLOSED SESSION:

**ACTION:**

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON APRIL 4, 2024, AT 4:08 P.M. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch and McDonald left the meeting at 4:08 pm.

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR** – Property: McPhail Site (APNs 180-151-18, 180-161-10, and 180-161-09) McPhail: Approximately 9.76 acres of land (APNs 180-151-18, 180-161-10, & 180-161-09), located at 1565 Vendola Drive, San Rafael, in the County of Marin (unincorporated), that served as the location of the former McPhail Elementary School, which consists of vacant land and secured structures ("McPhail Site"). Agency negotiator: To Be Designated at An Open Session Before This Closed Session. Negotiating parties: San Rafael City Elementary School District. Under negotiation: Instruction to negotiator will concern both price and terms of payment.

**ADJOURNMENT:**

**ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on April 4, 2024 at 4:42 p.m.

**BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, Crystal Yezman

**STAFF PRESENT:** Curtis Paxton, General Manager, Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer, Mel Liebmann, Plant Manager; Mike Cortez, District Engineer

**OTHERS PRESENT:** Patrick Richardson, District Counsel; Tim Holmes from Kenwood Energy.

**PUBLIC COMMENT:** None.

**REPORT ON CLOSED SESSION:** President Murray reported that there was nothing to report.

**4. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for March 21, 2024
- B. Approve the Warrant List for April 4, 2024
- C. Approve Murray attending IRWA Webinar Carbon Capture, Utilization and Storage for Land Professionals March 27, 2024
- D. Approve Award of Contract for Reclamation Pastureland Irrigation Operations and Maintenance Services
- E. Approve Resolution 2024-2325 Updating Signers on the Bank of Marin Bank Accounts

Item D was pulled for discussion.

**ACTION:**

Board approved (M/S Yezman/Clark(4-0-0-0) the Consent Calendar items A through E with the modification to item D – Approved Award of Contract for Reclamation Pastureland Irrigation Operations and Maintenance Services in the amount of \$122, 500.

- AYES: Clark, Murray, Robards and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

**5. INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

- 1. Solar Photovoltaic System Upgrade Project Update from Tim Holmes, Kenwood Energy. Discussion ensued.
- 2. General Manager's Report – Paxton reported.
  - 1. Board Policy F-90-70 Disbursements – McDonald reported. Discussion ensued. Board feedback was given. This will be brought back as an Agenda item on the next Board meeting.
  - 3. Topics for the 2024 Summer Newsletter – McDonald reported. Discussion ensued.

**6. BOARD REPORTS:**

- 1. CLARK
  - a. NBWA Board Committee – verbal report
  - b. CASA Workforce Committee – no report
  - c. Operations Control Centers Ad Hoc Committee – no report
  - d. Fleet Management Ad Hoc Committee – no report
  - e. FutureSense Ad Hoc Committee – no report
  - f. Other Reports– none
  
- 2. MURRAY
  - a. Marin LAFCO – no report
  - b. Flood Zone 6 – verbal report
  - c. CASA Energy Committee – no report
  - d. Biosolids Ad Hoc Committee – no report
  - e. Development Ad Hoc Committee – no report
  - f. SF Bay Trail Ad Hoc Committee – no report
  - g. Other Reports –in the packet
  
- 3. ROBARDS
  - a. Gallinas Watershed Council/Miller Creek – verbal report
  - b. STPURWE Engineering Ad Hoc Committee – no report
  - c. McInnis Marsh Ad Hoc Committee – no report
  - d. Development Ad Hoc Committee – no report
  - e. FutureSense Ad Hoc Committee – no report
  - f. Other Reports – none
  
- 4. YEZMAN
  - a. Flood Zone 7– verbal report
  - b. CSRMA – no report
  - c. Marin Special District Association – no report
  - d. STPURWE Engineering Ad Hoc Committee – no report
  - e. Biosolids Ad Hoc Committee – no report
  - f. Other Reports– none

**7. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Murray and Yezman would like to attend the CASA Annual Conference in July in Monterey and Murray would like to attend the Biosolids and Residues Conference WEF/IWA in June in Oklahoma City.
- B. Board Agenda Item Requests – none.

**8. MISCELLANEOUS DISTRICT ARTICLES**

Discussion ensued.

**9. ADJOURNMENT:**

**ACTION:**

Board approved (M/S Yezman/Clark 4-0-0-0) the adjournment of the meeting at 6:24 PM.

- AYES: Clark, Murray, Robards and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None

The next Board Meeting is scheduled for April 17, 2024 at 4:00 pm at the District office.

ATTEST:

  
\_\_\_\_\_  
Teresa Lerch, Board Secretary

APPROVED:

  
\_\_\_\_\_  
Gary E. Robards, Vice-President

